

Submission Form For Ethical Consideration of the Research Project

IMPORTANT

- 1) Please provide complete information in this Submission Form and submit it together with all required documents to HREC via email: research@stamford.edu.
- 2) This submission form should be completed by the principal investigator (PI) who is expected to know all about the project.
- 3) Submission Form with inaccurate/incomplete/missing information may not be considered for review.
- 4) Before preparing this submission form, the Principal Investigators are recommended to study the “Guideline for Preparing Submission Form”

1. **Project title** _____

2. **Name of Principal Investigator (PI)** _____

Telephone number _____ email address _____

Principal Investigator's Status

Faculty member, Institutional Affiliation _____

Researcher, Institutional Affiliation _____

Student, degree sought () Doctoral () Master Student ID _____

Program of Study _____

Faculty/Institute/College/School _____

Other staff (Please specify) _____

Institutional Affiliation _____

3. Funding support and source of funding

Currently funded by (specify funding source) _____

Amount of fund _____ Baht

Currently applying for funding support from _____

(if funded, please notify HREC the amount of fund granted to you _____ Baht

4. Summary of research rationale

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5. Research objectives

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6. Expected total time of the research project

___ Year ___ Month, from (m/y) ____/____/____ to ____/____/____

7. Research method (Multiple responses possible as appropriate to your research project)

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Planned data collection from (M/Y) ___/___/___ to ___/___/___

Quantitative method using secondary data from existing source

Planned data collection from (M/Y) ___/___/___ to ___/___/___

Qualitative method involving collection of primary data

Planned data collection from (M/Y) ___/___/___ to ___/___/___

Participatory action research (PAR)

Planned data collection from (M/Y) ___/___/___ to ___/___/___



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Documentary Research. Specify types and source of documents to use

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8. Target population, sample and method of data collection:

Note: If your project involves collection of primary data (quantitative or qualitative), please give adequate information for items 8.1 – 8.5 below.

****skip to item 10 if you plan to use secondary data or documentary data in your study****

8.1 Specify target population(s) of your study.

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8.2 Specify the sample size and the method of sample size determination.

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8.3 Method of selection and access to sample.

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8.4 Instrument and process of data collection. (Give all that apply)

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8.5 Specify study site/area.

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9. Potential risk and risk management.

9.1 What are potential risks or harms that may happen to your research participants?

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9.2 What is your measure to prevent or minimize risks and protect your research participants?

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10. Specify your measure to protect data confidentiality.

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11. List of documents submitted with this submission form (check all appropriate boxes)

- ✓ *A cover letter to HREC requesting ethical consideration. For the project involving primary data collection, the letter must also indicate that data collection has not begun, and will not begin unless ethical approval is granted.
- ✓* Full research proposal
- Document of official endorsement of the research proposal or thematic paper (required for students)
- ✓ Tools for data collection such as questionnaire, guidelines for in-dept interview and or focus group discussion
- Participant information sheet (required for projects involving primary data collection)
- Informed consent form (required for projects involving primary data collection)
- Letter of permission for use of the secondary data (required for projects involving primary data collection)
- Evidence of submission fee payment
- Certificate of Training in Human Research Ethics
- Curriculum Vitae (CV) of the researcher/CV of student’s advisor (required for students)
- Other documents if any (specify)_____

Signature _____

(_____)

Principal Investigator

Date ____/____/____

Note * indicates that the documents are required for all applications

For official uses only	Project Code - HREC...../2023
Accepted the form on Date..... Month.....Year...../...../..... Secretary
Propose to the Chairman on/...../.....	